



# 74th CONVENTION

Hot Springs Convention Center

June 18-20, 2008

REGISTRATION

**Registration and payment must be received in League office by Monday, June 2, 2008, to qualify for advance registration.**

Advance registration for municipal officials . . . . .	\$150
Registration fee after <b>June 2, 2008</b> , and on-site registration for municipal officials . . . . .	\$175
Spouse/guest registration . . . . .	\$75
Child registration . . . . .	\$75
Other registrants . . . . .	\$200

- Registration will be processed **ONLY** with accompanying payment in full. Make checks payable to the Arkansas Municipal League.
- Registration includes meals, activities and copies of **Handbook for Arkansas Municipal Officials, 2007-'08 edition**.
- No daily registration is available.
- Registration must come through the League office. No telephone registrations will be accepted.
- **No refunds after June 2, 2008.**
- Cancellation letters must be postmarked by **June 2, 2008**.

HOTEL RESERVATION

## Hotel Room Rates

Embassy Suites Hotel (headquarters hotel)		
Single/ Double . . . . .	\$129	Check-in . . . . . 3 p.m.
Austin Hotel		
Single/ Double . . . . .	\$75	Check-in . . . . . 3 p.m.
Arlington Hotel		
Single . . . . .	\$79	Double . . . . . \$89
		Check-in . . . . . 3 p.m.

- Cut-off date for hotel reservations is **June 2, 2008**.
- Rooms in Hot Springs are subject to a 13.5 percent tax.
- Rooms will be held until 6 p.m. and then released unless guaranteed by credit card.
- Contact the directly to make changes or cancellations in hotel accommodations.
- Hotel confirmation number will come directly from the hotel.
- Please check on cancellation policy for your hotel.

# TWO WAYS TO REGISTER

# 1

Register online at [www.arml.org](http://www.arml.org) and pay by credit card.

# OR

# 2

Complete the steps and **mail with payment** to:  
ARKANSAS MUNICIPAL LEAGUE  
Attn: 74th Convention  
P.O. Box 38  
North Little Rock, AR 72115-0038

## Step 1: Delegate Information

Name: \_\_\_\_\_  
Title: \_\_\_\_\_ City of: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Spouse/Guest will attend:  Yes  No Name: \_\_\_\_\_  
Children will attend:  Yes  No Name(s): \_\_\_\_\_

## Step 2: Payment Information

### • WHAT IS YOUR TOTAL? (see opposite page for fees)

<input type="checkbox"/> Advance Registration	<input type="checkbox"/> Regular Registration	<input type="checkbox"/> Spouse/Guest	<input type="checkbox"/> Child	<input type="checkbox"/> Other Registrants	Total
\$150	\$175	\$75	\$75	\$200	\$

### • HOW ARE YOU PAYING?

**Check** Mail payment and form to: Arkansas Municipal League  
74th Convention  
P.O. Box 38  
North Little Rock, AR 72115

**Credit Card** Complete information below and send to address above.

Credit Card:  Visa  MasterCard

Card Number: \_\_\_\_\_ Exp. Date: \_\_/200\_\_

Card Holder Name (as it appears on card): \_\_\_\_\_

Billing address (as it appears on statement): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail address (required for credit card payment): \_\_\_\_\_

## Step 3: Hotel Reservations

To obtain hotel reservations, registered delegates must directly contact participating hotels listed below:

**Arlington Hotel** Reservations \_\_\_\_\_ 800-643-1502 or 501-609-2533

**Austin Hotel** Reservations \_\_\_\_\_ 877-623-6697

**Embassy Suites Hotel** Reservations \_\_\_\_\_ 501-321-4407 (Dianna) or 501-351-4430 (Elaine)  
(In-house reservations only)

## Step 4: Hotel Payment

Payment Options: Credit Card or Direct Bill Note: only two payment options.

To obtain direct billing as a payment option, registered delegates must directly contact hotel accounting offices listed below:

**Arlington Hotel** Accounting \_\_\_\_\_ 800-643-1502 or 501-609-2533

**Austin Hotel** Accounting \_\_\_\_\_ 800-844-7275

**Embassy Suites Hotel** Accounting \_\_\_\_\_ 501-321-4413 (ask for Jennifer Ragland)