

# Technical Code Adoption and Implementation Procedures for Arkansas Municipalities

Building

Plumbing

Electrical

Fire Prevention

Criminal

Traffic



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# Section 1. Introduction

## INTRODUCTION

This publication has been prepared to assist municipal officials in Arkansas with the adoption and implementation of technical codes. Due to an increasing population, many Arkansas municipalities are being confronted with the need to regulate construction on an overall basis within their boundaries. Therefore, this publication has been prepared in a manner to explain the procedures for adoption of technical codes and to present procedures for their implementation upon adoption.

Section 2 presents the legal basis under which Arkansas municipalities may adopt technical codes, instructions for adoption procedures, and sample ordinances for official adoption of technical codes.

Section 3 presents basic procedures for implementing technical codes. It also includes a sample building permit form, samples of permit fees of four Arkansas municipalities representing four population categories, and a list of current publications.

Ark. Code Ann. references are to the Arkansas Code Annotated. Most of these sections have been reprinted in the *Handbook for Arkansas Municipal Officials*, 2018-2019 edition.

# Section 2. Adoption Procedures

## ADOPTION OF TECHNICAL CODES BY REFERENCE

### A. LEGAL BASIS

#### **Ark. Code Ann. § 14-55-206 provides:**

(a)(1)(A) All bylaws or ordinances of a general or permanent nature and all those imposing any fine, penalty, or forfeiture shall be published in some newspaper published in the municipality.

(B) In municipalities in which no newspaper is published, written or printed notice posted in five (5) of the most public places designated by the governing body in an ordinance or minutes of the governing body shall be deemed a sufficient publication of any law or ordinance.

(2) It shall be deemed a sufficient defense to any suit or prosecution of such fine, penalty, or forfeiture to show that no notice was given as provided herein.

(b) As to ordinances establishing rules and regulations for zoning, construction of buildings, the installation of plumbing, the installation of electric wiring, or other similar work, where such rules and regulations have been printed as a code in book form, the code or provisions thereof may be published by the municipality by reference to title of the code without further publication or posting thereof. However, no fewer than three (3) copies of the code shall be filed for use and examination by the public in the office of the clerk or recorder of the municipality after the adoption thereof if there is no electronic form of the code available for examination by the public.

#### **History**

Acts 1949, No. 36, § 1; A.S.A. 1947, § 19-2404; Acts 1993, No. 295, § 2; 2009, No. 25, § 1.

#### **Ark. Code Ann. § 14-55-207 further provides:**

(a) Every municipality in the State of Arkansas is authorized by the passage of a municipal ordinance to adopt by reference technical codes, regulations, or standards, without setting forth the provisions of the code or parts thereof, if three (3) copies of the code, or the pertinent parts thereof, and any related documents are filed either electronically or by hard copy in the office of the clerk of the municipality for inspection and view by the public before the passage of the ordinance.

(b) The term “technical codes” shall include any building, zoning, health, electrical, or plumbing codes, and the term “regulations” shall include any criminal code of the State of Arkansas.

(c) It is the duty of the municipality to give a notice to the public, by publication in a paper of general circulation within the municipality, stating that copies of the code, or the pertinent parts thereof, and the related documents are open to public examination either electronically or by hard copy before the passage of the ordinance adopting the code.

#### **History**

Acts 1949, No. 267, §§ 1-3; A.S.A. 1947, §§ 19-2421 -- 19-2423; Acts 2009, No. 25, § 2.

## B. INSTRUCTIONS FOR ADOPTION PROCEDURES

1. In Arkansas, technical codes may be adopted by a City Council by reference, which means that the issue does not have to be approved by the voters and that the codes do not need to be published in their entirety.
2. In order to adopt a technical code by reference, a municipality must first publish a notice to the effect that a code is being considered by the City Council, and that three (3) copies of the codes are on file, either electronically or by hard copy, in the office of the City Clerk or Recorder, for inspection and view by the public before passage of the ordinance. Ark. Code Ann. § 14-55-207.
3. Each of the published technical codes contains a sample ordinance (usually in the back of the code) as a guide for drafting an ordinance for adoption. It should be noted that the ordinance may provide for changes or deletions by setting out such changes or deletions in the ordinance. Sample ordinances for adoption of technical codes are also included in this publication.
4. After an ordinance has been passed adopting a technical code it must be recorded and published. However, in recording and publishing the notice of the adoption of a technical code, it may be referred to by only its title. Three hard copies shall be kept on file in the office of the clerk or recorder for use and examination by the public, unless there is an electronic form of the code available for examination by the public.

Note: Information on obtaining published codes is found in Section F at the end of this publication.

## C. SAMPLE NOTICE FORM

The following sample notice may be used for publication in a local newspaper when the governing body of a municipality is considering the passage of an ordinance which would adopt a technical code. It should be published prior to the governing body's action on a proposed ordinance. Publication by one insertion in a newspaper is sufficient. In municipalities in which no newspaper is published, written or printed notices in five (5) of the most public places in the community is sufficient publication.

### LEGAL NOTICE

Notice is hereby given that the city [or town] council of \_\_\_\_\_, Arkansas, is considering the adoption of an ordinance enacting the [Name of Code, for example, "The 2017 Arkansas Fire Prevention Code" ].

Pursuant to Ark. Code Ann. § 14-55-207, three (3) copies of the proposed code are on file in the office of the City Clerk for the inspection and review of members of the public. This ordinance will be considered at the meeting of the City Council on (date) \_\_\_\_\_.

\_\_\_\_\_  
Mayor

## D. FIRE/BUILDING CODE—SAMPLE ORDINANCE

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE ADOPTING THE 2012 ARKANSAS FIRE PREVENTION CODE, CONTAINING FIRE PREVENTION, BUILDING AND RESIDENTIAL CODES.

Be it ORDAINED by the City Council of \_\_\_\_\_, Arkansas.

### Section 1. ADOPTION OF ARKANSAS FIRE PREVENTION CODE.

The City Council does hereby adopt by reference, the 2012 Edition of the Arkansas Fire Prevention Code consisting of Volume 1 Fire, Volume 2 Building, Volume 3 Residential, and all appendices (also known as the International Building Code with the Arkansas Fire Code exceptions) and the whole thereof, save and except such portions as are hereinafter deleted, modified, or amended.

### Section 2. MAINTENANCE OF COPIES FOR PUBLIC VIEW AND INSPECTION.

Not less than three (3) copies have been and now are filed in the office of the Clerk or Recorder of the city of \_\_\_\_\_, Arkansas.

### Section 3. APPLICATION

From the date on which this ordinance shall take effect, the provisions thereof shall be controlling within the corporate limits of the city of \_\_\_\_\_, Arkansas.

### Section 4. REPEAL OF CONFLICTING PROVISIONS

Ordinance No(s). \_\_\_\_ and \_\_\_\_ of the city of \_\_\_\_\_ is [are] hereby repealed and all other ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 5. When the Arkansas Fire Prevention Code conflicts with the 2010 Americans With Disability Act Standard for Accessible Design, the conflicting provisions of 2010 Americans With Disability Act Standard for Accessible Design shall control as provided by Ark. Code Ann. § 12-13-117.

### Section 5. SEVERABILITY

If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or unlawful, such decision shall not affect the validity of the remaining portions of this ordinance.

### Section 13. EMERGENCY CLAUSE

Whereas it is of the utmost urgency that the city of \_\_\_\_\_, Arkansas, have an up-to-date fire and building code to protect the property and lives of the citizens of our city; therefore an Emergency is hereby declared to exist and this ordinance being necessary for the immediate protection of the public peace, health and safety shall take effect immediately on its passage and approval.

Signed: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_

DATE PASSED: \_\_\_\_\_

(Seal)

# ESTABLISHMENT OF OFFICE OF BUILDING OFFICIAL—SAMPLE ORDINANCE

BE IT ORDAINED by the City Council of \_\_\_\_\_, Arkansas:

## Section 1. ESTABLISHMENT OF OFFICE OF BUILDING OFFICIAL

The office of Building Official is hereby established as an appointive office within the city of \_\_\_\_\_.

## Section 2. APPOINTMENT AND REMOVAL:

As provided by Ark. Code Ann. §§ 14-56-202 and 14-42-110, the Building Official shall be appointed, and may be removed, by the Mayor of the city of \_\_\_\_\_, unless the city council shall, by a two-thirds (2/3) majority vote of the total membership of the council, vote to override the mayor's action. It shall not be necessary, however, for the council to vote to approve the mayor's decision.

## Section 3. ABSENCE OR DISABILITY OF BUILDING OFFICIAL

During temporary absence or disability of the building official, the Mayor shall designate an acting Building Official.

## Section 4. QUALIFICATIONS OF BUILDING OFFICIAL

The building official shall be physically capable of making the necessary examinations and inspections. He or she shall not have any interest whatever, directly or indirectly, in the sale or manufacture of any material, process or device entering into or used in or connected with building construction, alterations, removal, and demolition.

## Section 5. DUTIES OF BUILDING OFFICIAL

The building official shall:

1. receive applications required by applicable codes, issue permits and furnish the prescribed certificates.
2. examine the premises for which permits have been issued and shall make necessary inspections to see that the provisions of law are complied with and that construction is prosecuted safely.
3. enforce all provisions of the building codes. When requested by proper authority, or when the public interest so requires, the building official shall make investigations in connection with matters referred to in the building codes and render written reports on the same. The building official shall issue such notices or orders as may be necessary enforce compliance with law, to remove illegal or unsafe conditions, to secure the necessary safeguards during construction, or to require adequate exit facilities in buildings and structures.

## Section 6. INSPECTIONS

Inspections required under the provisions of the building codes shall be made by the Building Official or his duly appointed assistant. The Building Official may accept reports of inspectors of recognized inspection services, after investigation of their qualifications and reliability. No certificate called for by any provision of the building code shall be issued on such reports unless the same are in writing and certified to by a responsible officer of such service.

## Section 7. RECORDS

Building Official shall keep comprehensive records of applications, of permits issued, of certificates issued, of inspections made, or reports rendered, and of notices or orders issued. All such records shall be open to public inspection and copying at the stated office hours in compliance with the Arkansas Freedom of Information Act, but shall not be removed from the office of the Building Official without his written consent.

## Section 8. REPORTS

The Building Official shall make written reports to his immediate superior once each month, or more often if requested, including statements of permits and certificates issued; and orders promulgated.

## Section 9. LIABILITY

It is the intent of the city council of \_\_\_\_\_ that the Building Official and any employees or agents assisting in the functions of the building official shall enjoy the protections of statutory immunity from suit, qualified immunity, good faith immunity, and all other legal protections and immunities allowed by law in the performance of their official duties. Therefore, nothing contained within this ordinance shall be deemed to waive any immunity or defense to suit to which the Building Official or agents or employees engaged in such functions may be entitled by law. In addition, nothing contained herein shall be deemed to create any cause of action whatsoever against the Building Official or the aforementioned agents or employees. Any suit brought against any such person shall be defended by the City Attorney or Legal Representative of the city. The provisions of this section shall apply with equal force to the members of any construction board of adjustment or appeals, or similar body, which may now exist or may be hereafter created within the city of \_\_\_\_\_.

## Section 10. RIGHT OF ENTRY

The Building Official, in the discharge of his official duties, and upon proper identification, shall have authority to enter any building, structure or premises after obtaining a proper warrant, or may enter without a warrant in such cases in which warrantless entry is authorized by law. The Building Official is charged with the responsibility to learn the requirements of

the law with respect to entry into buildings and onto private property and shall, when feasible, seek the advice of the city attorney in connection with any such entry or administrative search.

Section 11. REPEAL OF CONFLICTING PROVISIONS

Ordinance No(s). \_\_\_\_ and \_\_\_\_ of the city of \_\_\_\_\_ is [are] hereby repealed and all other ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 12. SEVERABILITY

That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or unlawful, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 13. EMERGENCY CLAUSE

Whereas it is of the utmost urgency that the city of \_\_\_\_\_, Arkansas, have the ability to enforce applicable building codes to protect the property and lives of the citizens of our city; therefore an Emergency is hereby declared to exist and this ordinance being necessary for the immediate protection of the public peace, health and safety shall take effect immediately on its passage and approval.

Signed: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_

DATE PASSED: \_\_\_\_\_ (Seal)

## F. PLUMBING CODE—SAMPLE ORDINANCE

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO PROVIDE FOR PLUMBING INSPECTIONS FOR ALL PLUMBING WHEREVER WATER ORIGINATING FROM THE \_\_\_\_\_ WATER SYSTEMS; PROVIDING FOR PLUMBING INSPECTORS; PROVIDING FOR ADOPTION OF THE ARKANSAS STATE PLUMBING CODE; FIXING FEES FOR SUCH PLUMBING INSPECTION; PROVIDING FOR DISCONTINUANCE OF WATER SERVICE; REPEALING ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; DECLARING AN EMERGENCY AND FOR OTHER RELATED PURPOSES.

WHEREAS, the city of \_\_\_\_\_, Arkansas, owns and operates in a governmental capacity, a Water System as a Municipal Utility; such system having plant, pumps, and transmission lines within and without the corporate limits of the city of \_\_\_\_\_, Arkansas, and;

WHEREAS, certain municipalities, private companies, governmental agencies, firms and individuals not within the corporate limits of the city of \_\_\_\_\_, Arkansas, are purchasers of Water from the said Water System, and;

WHEREAS, the city of \_\_\_\_\_, Arkansas, is very desirous of maintaining a pure Water Supply.

BE IT THEREFORE ORDAINED BY THE CITY COUNCIL OF THE CITY OF \_\_\_\_\_, ARKANSAS, THAT;

Section 1. DEFINITIONS

“Plumbing” for the purposes of this ordinance is hereby defined pursuant to the definitions contained in Ark. Code Ann. § 17-38-101, et seq., and the Arkansas State Plumbing Code.

Section 2. STATE CODE

The provisions and regulations of the Arkansas State Plumbing Code, and amendments thereto, adopted by the State Board of Health of Arkansas are made a part of this ordinance by reference, three certified copies of which shall be on file in office of the City Clerk, and shall extend over and govern the installation of all plumbing installed, altered or repaired within or without the city of \_\_\_\_\_, Arkansas, wherever water and/or sewage service originating from the Municipal Water and/or Sewer System is furnished.

Section 3. INSPECTION AND SUPERVISION

(a) There is hereby created the position of Plumbing Inspector who shall be employed by the city of \_\_\_\_\_, Arkansas.

(b) The Plumbing Inspector or inspectors shall have experience in plumbing to the extent that enables him to know when plumbing is installed correctly.



(c) The Plumbing Inspector or inspectors shall not be directly connected in any way with any person, firm, corporation, directly or indirectly engaged in the business of plumbing, or plumbing suppliers.

(d) The inspector shall receive as full compensation for his services, a salary designated by the city of \_\_\_\_\_, Arkansas.

(e) It shall be the duty of the Plumbing Inspector or inspectors to enforce all provisions of this ordinance, and such inspector or inspectors is hereby granted the authority to enter all buildings within or without the corporate limits of the city of \_\_\_\_\_, Arkansas, when such buildings are connected, or to be connected to the Municipal Water and/or Sewage System.

(f) The Plumbing Inspector shall prepare or cause to be prepared suitable forms for applications, permits, inspection reports and other such materials.

(g) It shall be the duty of the Plumbing Inspector to inspect and test all plumbing work for compliance with this ordinance and its adopted plumbing code, and to enforce changing of such installations that do not meet the requirements. It further shall be his duty to see that all persons installing or altering plumbing shall be qualified by state law.

Section 4. APPLICATIONS, PERMITS

(a) Before beginning any work in the city of \_\_\_\_\_, Arkansas, the person installing or altering same, shall apply to the Plumbing Inspector or other designated official and obtain a permit to do such work. Only those persons legally authorized to do plumbing may be issued permits. A permit may be issued to a homeowner to install or alter plumbing in a single family residence, provided the homeowner does the work himself and that such work shall meet the code requirements.

(b) All applications for permits shall be made on suitable forms provided. The application shall be accompanied by fees in accordance with the following schedule:

- Plumbing Rough-in Inspections \$ \_\_\_\_\_
- Each Plumbing Fixture and/or Water and/or waste discharging devices. \$ \_\_\_\_\_
- New or Reconstructed Sewer Connection \$ \_\_\_\_\_
- Each Septic Tank System \$ \_\_\_\_\_
- Hot Water Heater, new or replaced \$ \_\_\_\_\_
- Water Service or Connection \$ \_\_\_\_\_
- For Final Certificate of Inspector \$ \_\_\_\_\_

An additional fee of \$ \_\_\_\_\_ shall be charged for each additional trip on the part of the Plumbing Inspector, caused by the negligence of the plumber for not being ready for inspection or a return for inspection of a corrected installation.

Section 5. BOND

Every master plumber doing business in the city of \_\_\_\_\_, Arkansas, shall execute and deliver to the city a bond with a surety bonding company in the sum of \$ \_\_\_\_\_ to indemnify the city or any citizen for any damage caused by the failure of such master plumber to comply strictly with the provisions of this ordinance. No plumbing permit shall be issued to any master plumber unless this bond has been delivered to the city and is in full force and effect.

Section 6. STREET OPENINGS

(a) All openings made in the public streets or alleys to install plumbing must be made as carefully as possible, and all materials excavated from the trenches shall be removed or placed where the least inconvenience to the public will be caused.

(b) All openings must be replaced in precisely the same condition as before the excavation started and all rubbish and material must be removed at once, leaving the street or sidewalks clean and in perfect repair.

(c) All openings shall be marked with sufficient barriers. Flares or red lamps shall be maintained around the opening at night and all other precautions shall be taken by the plumber or excavator to protect the public from damage to person or property.

Section 7. PURITY, POTABILITY OF WATER SUPPLY

(a) The City Water Department of the city of \_\_\_\_\_, Arkansas, and the city Plumbing Inspector of the city of \_\_\_\_\_, Arkansas, shall be and they are hereby authorized to discontinue or cause to be discontinued all water service or services to any and all premises, lands, buildings or structures where it is found that an immediate hazard exists to the purity or potability of the city water supply, by reason of the requirements of the Arkansas State Plumbing Code and the City Plumbing Code and the regulations of the Arkansas State Board of Health having not been complied with.

(b) The City Water Department of the city of \_\_\_\_\_, Arkansas, and the city Plumbing Inspector of the city of \_\_\_\_\_, Arkansas, shall be and they are hereby authorized and directed to take such steps as necessary to determine all potential hazards to the purity or potability of the City Water Supply which exist. Upon determining said potential hazards, it shall be the duty of said department and said inspector to immediately cause notice to go to the owner or such other person responsible for said premises, specifying said hazards, and notifying said person that in the event that said hazard is not corrected within thirty (30) days from the date of said notice, all water services shall be discontinued thereafter until the requirements of the Arkansas State Plumbing Code, and the regulations of the Arkansas State Board of Health have been complied with.

Section 8. PENALTIES

Any person, firm or corporation found guilty of violating any of the provisions of this ordinance shall be subject to a fine of not less than Fifty Dollars (\$50.00) nor more than One Thousand Dollars (\$1,000.00), together with the costs of such prosecution. A subsequent offense is punishable by a fine of not less than Fifty Dollars (\$50.00) and not more than two thousand (\$2000.00). In addition to the foregoing fines, if the nature of the offense is continuous in respect to time, a fine of not less than Fifty Dollars (\$50.00) nor more than Five Hundred Dollars (\$500.00) per day thereafter for each day the violation continues shall be imposed. Provided, however, that the penalty for conduct that violates a state law similar to the provisions herein shall be no greater and no less severe than the penalties established by the statutes of this state.

Section 9. CONFLICTING ORDINANCES REPEALED

(a) All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance are hereby repealed.

(b) This provisions of this ordinance being for the regulation of plumbing and for the protection of the public the provisions hereof are declared to be severable, and the invalidity of any clause, sentence, paragraph or section hereof shall not affect the validity of the remainder of this ordinance.

Section 10. EMERGENCY CLAUSE

There is an urgent need to regulate more effectively all plumbing installed, altered, repaired or removed within or without the city of \_\_\_\_\_, Arkansas, if such plumbing is connected to the city's Water and/ or Sewer System. Therefore, an emergency is hereby declared to exist, and this ordinance, being immediately necessary for the preservation of the public peace, health, safety and welfare, shall take effect and be in force from and after its adoption.

Signed: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_

DATE PASSED: \_\_\_\_\_

(Seal)

# G. ELECTRICAL CODE—SAMPLE ORDINANCE

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO PROVIDE FOR THE ADOPTION BY REFERENCE OF THE NATIONAL ELECTRIC CODE STANDARD OF THE NATIONAL FIRE PROTECTION ASSOCIATION FOR ELECTRIC WIRING AND APPARATUS FOR THE CITY OF

\_\_\_\_\_, ARKANSAS, FOR CREATING THE OFFICE OF ELECTRICAL INSPECTOR, FOR LICENSING OF ELECTRICIANS AND FOR OTHER PURPOSES, AND REGULATING THE INSTALLATION OF ELECTRIC WIRING AND APPARATUS AND FOR OTHER PURPOSES.

Be it ordinance by the City council of the city of \_\_\_\_\_, Arkansas.

## Section 1. ADOPTION OF ELECTRIC CODE

There is hereby adopted for the city of \_\_\_\_\_, Arkansas, for the purpose of establishing rules and regulations for the construction, alteration, removal and maintenance of electric wiring and apparatus, including permits and penalties, that certain electric code adopted by the state of Arkansas known as the National Electric Code of the National Fire Protection Association, being particularly the 2017 edition thereof and the whole thereof, save and except such portions as are hereinafter deleted, modified or amended. Not less than three (3) copies have been and now are filed in the office of the City Clerk of the city of \_\_\_\_\_, Arkansas, and the same are hereby adopted and incorporated as fully as if set out at length herein, and from the date on which this ordinance shall take effect, the provisions thereof shall be controlling in the construction, alteration, maintenance or removal of all electric wiring and apparatus within the corporate limits of the city of \_\_\_\_\_, Arkansas.

Section 2. Notwithstanding the provisions of the 2017 National Electrical Code, arc fault circuit interrupters shall not be required in kitchens and laundry rooms as specified in Ark. Admin. Code 010.13.1-008, except to the extent that said provision is amended or repealed.

## Section 3. ESTABLISHMENT OF OFFICE OF ELECTRICAL INSPECTOR

There is hereby created the office of Electrical Inspector, who shall be appointed by the Mayor. The Electrical Inspector shall be of good moral character, shall be versed in the approved methods of electrical construction for safety of life and property and the National Electrical Code.

## Section 4. DUTIES

The Electrical Inspector, who for the purpose of this ordinance shall be known as the City Electrician, and hereinafter referred to as such, shall have the duty and is hereby authorized, empowered, and directed to regulate and determine the placing of electric wires or other appliances for electric lights, heat or power in the city of \_\_\_\_\_, Arkansas, and to cause all such wires, appliances, or apparatus to be placed, constructed and guarded as not to cause fires or accidents, endangering life or property, and to be constructed as to keep to a minimum the loss or waste of electric current.

It shall be the duty of the City Electrician to enforce all provisions of this ordinance. In the discharge of his official duties, and upon proper identification, shall have authority to enter any building, structure or premises after obtaining a proper warrant, or may enter without a warrant in such cases in which warrantless entry is authorized by law. The Building Official is charged with the responsibility to learn the requirements of the law with respect to entry into buildings and onto private property and shall, in addition, seek the advice of the city attorney in connection with any such entry or administrative search.

It shall be the duty of the City Electrician to inspect and/or test all electrical work and equipment or apparatus for compliance with the Code whenever electric wiring, appliances or apparatus shall be defective or hazardous through improper manufacture of improper or insufficient insulation or for another reason, he shall at once cause the removal of such defect or defects, at the expense of the owners of such wiring, appliance or apparatus.

## Section 5. PERMITS

No installation, alteration or removal shall be made in or of the wiring of any building or structure for light, heat or power or to increase the load of energy carried by such wires or equipment, nor shall any building or structure be wired for electric lights, appliances, motors, apparatus or heating devices nor alterations made thereto without a written permit therefore being first obtained from the city license issuing clerk by the person, firm or corporation having direct charge of such installation.

## Section 6. INSPECTION

Upon the completion of the wiring, installation or alteration of any building or structure for light, heat, power, appliance or apparatus, it shall be the duty of the person, firm or corporation having direct charge of such to notify the City Electrician who shall, as early as possible, inspect such wiring, installation, appliance and apparatus and if installed, altered and constructed in compliance with the permit and in accordance with the requirements of this ordinance, he shall execute a certificate of satisfactory inspection, which shall contain the date of such inspection and the result of his examination, but

no such certificate shall be issued unless such electric wiring, motors, heating devices, appliances and apparatus be in strict accord with the rules and requirements and the spirit of this ordinance, nor shall current be turned on such installation, equipment, appliance, motors, heating device and apparatus until said certificate be issued. The amount of fee or charge to be made for such inspections and certificate is to be fixed and determined by the City Council.

#### Section 7. STANDARDS

All electrical construction, all materials, appliances, motors, heating devices and apparatus used in connection with electrical work and the operation of all electrical apparatus within the city of \_\_\_\_\_, Arkansas, shall conform to the rules and requirements of the National Electrical Code as adopted by the state of Arkansas and current when work is performed or equipment and apparatus installed, however, the necessity, good service and said results often require larger sizes of wire, more branch circuits, and better types of equipment than the minimum which is specified in the National Electric Code. Therefore, the City Electrician supervising the enforcement of this code will have the responsibility and authority for making interpretations of the rules, for deciding upon the approval of equipment, materials, construction and for granting the special permission contemplated in a number of the rules and the City Electrician, where necessary, shall follow the code procedure for securing official interpretations of the code.

#### Section 8. LICENSING OF ELECTRICIANS

Any person, firm or corporation desiring to engage in the business of electrical construction or of the installation of wiring and apparatus for electric lights, appliances, heating or power in the city of \_\_\_\_\_, Arkansas, shall, before doing so, obtain a license therefore, the fee for which shall be \_\_\_\_\_ per year which shall be paid into the City Treasury before such license shall become effective.

#### Section 9. BOND REQUIRED

Every person, firm or corporation doing electrical business in the city of \_\_\_\_\_, Arkansas, shall execute and deliver to the city a bond with a surety bonding company in the sum of \_\_\_\_\_ to indemnify the city or any citizen for any damage caused by the failure of such person, firm or corporation doing the electrical work to comply strictly with the provisions of this ordinance.

#### Section 10. QUALIFICATION

No license shall be issued until the party applying for same has given satisfactory evidence to the City Electrician of his or their ability to do said electrical work in a safe and satisfactory manner. No permit for installation or alteration of any wiring, heating devices, motors, appliances and apparatus shall be issued until the license and bond herein required have been obtained.

#### Section 11. FAILURE TO COMPLY

Any person, firm or corporation who shall fail to correct any defect or defects in his or her work or to meet the required standards after having been given notice of the unfit condition by the City Electrician, within a reasonable time, shall be refused any other permit until such defect or defects have been corrected and shall be subject to revocation of license for continual defective work or either upon conviction for violation of the provision of this ordinance.

Upon failure to comply with this ordinance, the City Electrician shall have authority, after due notice, to cut out electric current in the locality concerned.

#### Section 12. PENALTIES

Any person, firm or corporation found guilty of violating any of the provisions of this ordinance shall be subject to a fine of not less than Fifty Dollars (\$50.00) nor more than One Thousand Dollars (\$1,000.00), together with the costs of such prosecution. A subsequent offense is punishable by a fine of not less than Fifty Dollars (\$50.00) and not more than two thousand (\$2000.00). In addition to the foregoing fines, if the nature of the offense is continuous in respect to time, a fine of not less than Fifty Dollars (\$50.00) nor more than Five Hundred Dollars (\$500.00) per day thereafter for each day the violation continues shall be imposed. Provided, however, that the penalty for conduct that violates a state law similar to the provisions herein shall be no greater and no less severe than the penalties established by the statutes of this state.

#### Section 13. LICENSE TO INDIVIDUAL

Any individual desiring to perform his or her own electrical work personally shall not be required to make the required bond. The licensing requirements of this ordinance do not apply to an owner that performs electrical work or the construction, maintenance, or installation of electrical facilities upon the existing primary residence of the owner or a primary residence of the owner that is under construction, as provided in Ark. Code Ann. § 20-31-103, unless and until and to the extent that the statute is repealed or amended to provide otherwise.

#### Section 13. CONFLICTING ORDINANCE REPEALED

All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance are hereby repealed.

#### Section 14. SAVING CLAUSE

Nothing in this ordinance or the code hereby adopted shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action accrued or existing, under

any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired or affected by this ordinance.

Section 15. SEVERABILITY

The invalidity of any section or provision of this ordinance or of the code hereby adopted shall not invalidate other sections or provisions thereof.

Section 16. EMERGENCY CLAUSE

Whereas it is of the utmost urgency that the city of \_\_\_\_\_, Arkansas, have an up-to-date Electrical Code to protect the property and lives of the citizens of our city, therefore an Emergency is hereby declared to exist and this ordinance being necessary for the immediate protection of the public peace, health and safety shall take effect immediately on its passage and approval.

Signed: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_

DATE PASSED: \_\_\_\_\_ (Seal)

**Note, Ark. Admin. Code 010.13.1-008 (alternatively cited as AR ADC 010 13 001) provides as follows:**

010.13.1-008. The National Electrical Code

- A. The Board hereby adopts and incorporates herein the National Electrical Code, 2017 edition of the National Fire Protection Association.
- B. The National Electrical Code, 2017, shall be the standard for the construction, installation, repair, and maintenance of electrical facilities and the performance of electrical work.
  - 1. Notwithstanding the provisions of the 2017 National Electrical Code, arc fault circuit interrupters shall not be required in kitchens and laundry rooms.
  - 2. The Board hereby adopts and incorporates herein Article 691, Large-Scale Photovoltaic (PV) Power Production Facility, of the 2017 National Electrical Code.
- C. In the event there are updates and new editions to the National Electrical Code, the Board shall, after notice and public hearing, adopt such changes and editions which it determines are necessary to insure the public health and safety.
- D. The statewide standards shall guarantee a uniform minimum standard for the construction, installation, and maintenance of electrical facilities and for the performance of electrical work.
- E. The Board hereby adopts and incorporates herein the Standard Practices for Good Workmanship in Electrical Contracting, American National Standards Institute/National Electrical Contractors Association 1-2006, as the guide for the quality and the standard of workmanship in the installation of electrical equipment.
- F. This rule does not include any later amendments or editions of the standards incorporated by reference.
- G. Copies of these standards incorporated by reference can be viewed in the offices of the Electrical Division or can be obtained by contacting the following:

**National Fire Protection Association**  
**1 Batterymarch Park**  
**Quincy, MA 02169-7471 1-800-344-3555**  
**www.nfpa.org**

## H. CRIMINAL CODE—SAMPLE ORDINANCE

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE ADOPTING A CRIMINAL CODE FOR THE TOWN OR CITY \_\_\_\_\_,  
ARKANSAS; FOR THE ENFORCEMENT OF SAME; DECLARING AN EMERGENCY, AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OR CITY OF \_\_\_\_\_, ARKANSAS:

Section 1. Each and every act, matter or thing which the laws of the state of Arkansas make misdemeanors or violations is hereby prohibited within the corporate limits of the town or city of \_\_\_\_\_, Arkansas, and made unlawful under this ordinance. The Arkansas Criminal Code, Title 5 of the Arkansas Code Annotated, three (3) copies of which are on file in the office of the Clerk or Recorder, are hereby adopted by reference.

Section 2. The criminal laws of the State of Arkansas, as now existing and as hereafter may be provided, insofar as same may make any act, matter or thing a misdemeanor or violation, are hereby adopted and incorporated into the Criminal Code of the ordinances of the town or city of \_\_\_\_\_, Arkansas.

Section 3. Each and every person who shall, within the corporate limits of the town or city of \_\_\_\_\_, Arkansas, violate any of the provisions of the laws into this ordinance incorporated and adopted shall on conviction thereof be punished by fine or imprisonment, or both, as the case may be together with the costs of the proceeding of not less than the minimum nor more than the maximum penalty as prescribed by the corresponding state law in such cases, which penalty shall be enforced in the manner prescribed by the law for the enforcement and collection of fines, forfeitures and penalties.

Signed: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_

DATE PASSED: \_\_\_\_\_

(Seal)



# I. TRAFFIC CODE—SAMPLE ORDINANCE

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO ADOPT THE TRAFFIC AND MOTOR VEHICLE REGULATIONS FOR THE STATE OF ARKANSAS, AS THE TRAFFIC RULES AND REGULATIONS OF THE CITY OR TOWN OF \_\_\_\_\_, ARKANSAS.

WHEREAS, Arkansas Code Annotated section 14-55-207 permits municipalities by ordinance to adopt by reference technical codes, regulations and standards, and

WHEREAS, the city or town of \_\_\_\_\_ has complied with the provisions of this law by publishing a notice in the newspaper that three (3) copies of the Traffic and Motor Vehicle Regulations for the state of Arkansas are on file in the Clerk or Recorder's office;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY [OR TOWN ] COUNCIL OF \_\_\_\_\_, ARKANSAS:

Section 1. That the Traffic and Motor Vehicle Regulations for the State of Arkansas as contained in Title 27 of the Arkansas Code Annotated, three (3) copies of which are on file in the Clerk or Recorder's office, are hereby adopted as the traffic law and rules and regulations of the city or town of \_\_\_\_\_, Arkansas.

Section 2. Provided, however, Sections \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_, being not suited for the city or town of \_\_\_\_\_ are hereby stricken out and will not apply to the traffic rules and regulations of

\_\_\_\_\_, Arkansas.

Section 3. All ordinance and parts of ordinances in conflict herewith are hereby repealed.

Section 4. Because of the need for uniformity of traffic laws throughout the city or town of \_\_\_\_\_, and because of the great increase in traffic deaths and dangers on highways, this ordinance being necessary for the immediate preservation of the public health, safety and welfare, an emergency is hereby declared to exist and this ordinance shall take effect from and after its passage and publication as provided by law.

Signed: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_

DATE PASSED: \_\_\_\_\_

(Seal)

# J. ENERGY CODE—SAMPLE ORDINANCE

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE PROVIDING MINIMUM ENERGY STANDARDS FOR THE DESIGN OF NEW BUILDINGS AND STRUCTURES OR PORTIONS AND ADDITIONS TO EXISTING BUILDINGS THAT PROVIDE FACILITIES OR SHELTER FOR PUBLIC ASSEMBLY, EDUCATION, BUSINESS, MERCANTILE, INSTITUTIONAL, STORAGE, AND RESIDENTIAL OCCUPANCIES, AS WELL AS THOSE PORTIONS OF FACTORY AND INDUSTRIAL OCCUPANCIES DESIGNED PRIMARILY FOR HUMAN OCCUPANCY BY REGULATING THEIR EXTERIOR ENVELOPES AND THE SELECTION OF THEIR HVAC, SERVICE WATER HEATING, ELECTRICAL DISTRIBUTION AND ILLMUMINATING SYSTEMS AND EQUIPMENT FOR EFFECTIVE USE OF ENERGY

Be in enacted by the City Council of \_\_\_\_\_, Arkansas,

## Section 1. ADOPTION OF ENERGY CODE

There is hereby adopted by the City Council of \_\_\_\_\_, Arkansas, for the purpose of establishing rules and regulations for energy efficient standards for new building construction, this Code known as the 2014 Arkansas Energy Code, being particularly the 2014 Arkansas Energy Code edition thereof and the whole thereof, save and except such portions as are hereinafter deleted, modified, or amended, of which not less than three (3) copies of this ordinance, as well as, three (3) copies of the 2014 Arkansas Energy Code, have been and now are filed in the office of the Clerk or Recorder of the city of \_\_\_\_\_, Arkansas, and the same ordinance is hereby adopted and incorporated as fully as if set out at length herein, and from the date on which this ordinance shall take effect, the provisions thereof shall be controlling in the construction of all buildings and structures therein contained within the corporate limits of the City of \_\_\_\_\_, Arkansas.

## Section 2. INCONSISTENT ORDINANCES REPEALED

Ordinances or parts thereof in force at the time that this ordinance shall take effect, if inconsistent herewith, are hereby repealed.

## Section 3. EMERGENCY CLAUSE

Whereas it is of the utmost urgency that the city of \_\_\_\_\_, Arkansas, have an up-to date Energy Code to protect the citizens of our city, therefore, an Emergency is hereby declared to exist and this ordinance being necessary for the immediate protection of the public shall take effect immediately on its passage and approval.

Signed: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_

DATE PASSED: \_\_\_\_\_

(Seal)



# Section 3. Procedures for Implementation of Technical Code

## A. IMPLEMENTATION PROCEDURES

1. **Establishment of Codes Review Committee**—When the governing body of a municipality adopts technical codes, it should also establish a Codes Review Committee, or a similar group, to review codes and code enforcement technically and objectively. The committee should review regularly (at least once a year) the technical application of the codes in the community, the compliance procedures and reporting, and recommend needed changes or revisions to the governing body of the municipality. The committee should be responsible making recommendations to the city council to keep the codes up to date, and that enforcement is effective and efficient, yet fair and equitable, and that there is coordinated action on the part of the separate enforcement agencies. They may also work with officials in neighboring communities to establish a code and enforcement system that will have uniform application.
2. **Designation of Code enforcement official or agency**—When the technical code is adopted by a municipality, there should also be designated some agency or person to be responsible for enforcing the code. There are several alternatives to this matter.

In a large municipality, a Department of Code Enforcement might be created and qualified personnel could be employed to enforce all of the ordinances. In such a situation there might be an inspector to enforce each code. However, in a smaller municipality, much of this work could be handled by one or two persons responsible for the enforcement of all the codes. Also in a smaller municipality, the responsibility of enforcing technical codes may be assigned to personnel in existing departments. For example, the responsibility of enforcing technical codes may be handled by the Public Works, Fire, and Police Departments. Such an assignment would be based on each department's ability to enforce a particular code.

Another alternative for small communities is that of inter-governmental cooperation. Under this system, a small municipality, which might not need or be able to pay for a full-time enforcement official, could contract with a larger neighboring municipality to provide this service on a contract-fee basis.

Whatever method is used, it is important that qualified personnel be used in the enforcement process.

3. **Record-keeping**—One of the greatest problems of smaller municipalities in code enforcement is that of maintaining an adequate record-keeping system. While this responsibility will require more time and effort of enforcement officials, it is one that has both punitive and positive rewards.

From the punitive standpoint, having an accurate and adequate record-keeping system may help the Enforcement Official and the municipality to avoid any trouble in the future that might arise over actions in the past. A Code Enforcement Official should make a permanent record of every structure he inspects and record in, or add to the record, any subsequent action concerning that structure.

From the positive standpoint, good record-keeping aids in the preparation of an application or recertification of the Community Development Block Grant or other federal program. Many of the questions on these applications relate to information which may be easily obtained from a good record-keeping system.

## B. IMPLEMENTATION PROCEDURES FOR ARKANSAS ENERGY CODE

Cities that issue building permits for new building construction are required to adopt the Arkansas Energy Code. Ark. Code Ann. § 15-10-205(c)(2).

Cities or towns enacting the Code should follow the procedures for adopting a technical code by reference. See Ark. Code Ann. § 14-55-207. The law requires publication in a newspaper of general circulation in the city giving notice that three copies of the Arkansas Energy Code have been filed either electronically or by hard copy with the clerk or recorder of the municipality in order to ensure the public has the opportunity to inspect the new standards before the passage of the ordinance. Note that in order to have the entire code you must have copies of (1) the 2014 Arkansas Energy Code for New Building Construction; (2) the 2009 version of the International Energy Conservation Code (IECC); and (3) the ASHRAE 90.1 standards.

The Arkansas Energy Office Provides additional needed information on its website: [arkansasenergy.org/resources/residential](http://arkansasenergy.org/resources/residential). Questions: You may also contact the Arkansas Energy Office at (501) 682-7379, (501) 682-2433, or 1-800-558-2633 or by email at [Energyinfo@adeq.state.ar.us](mailto:Energyinfo@adeq.state.ar.us).

## C. SAMPLE BUILDING PERMIT FORM

### BUILDING PERMIT

\_\_\_\_\_, Arkansas, \_\_\_\_\_, 20\_

Permission is hereby given to \_\_\_\_\_ to erect a \_\_\_\_\_ story \_\_\_\_\_ building to be used for \_\_\_\_\_ purposes, on Lot \_\_\_\_\_, Block \_\_\_\_\_, \_\_\_\_\_ Addition to the city of \_\_\_\_\_, Arkansas, the same being No. \_\_\_\_\_ Street.

This building is in the \_\_\_\_\_ zone, and is to be constructed to conform in every respect to the ordinance of the city of \_\_\_\_\_, Arkansas, and also according to plans and specifications or description of building submitted with Application for Permit, and approved by the Building Inspector.

Builder \_\_\_\_\_ City Building Inspector

**Notice** – This Permit Must Be Kept on the Work.

Note: This form may be modified for use as a Housing, Plumbing or Electrical Permit.

## D. BUILDING PERMIT SURCHARGE ASSESSED

Cities and town with building permits must assess a building permit fee surcharge of 50 cents (\$.50) per Thousand Dollars (\$1,000.00) of non-residential permit cost not to exceed the sum of \$1,000. This surcharge shall be effective on and after July 1, 1999, and shall be remitted monthly to the Arkansas Department of Finance and Administration. The city (town) shall keep five percent (5%) of the gross amount to cover the cost of administration. Ark. Code Ann. § 6-55-106.

The Code Enforcement office of the city (town) shall be responsible for the collection and implementation of this fee. Copies of said records shall be kept in the office of the City Clerk (or recorder) and be available for inspection during normal business hours of the city (town).

## E. SAMPLE PERMIT FEES

### Example 1. City of 5,000 population

#### BUILDING PERMIT FEES (Based on total construction cost)

\$1,000 and less	No fee, unless inspection require, in which case a \$15 fee for each inspection shall be charged.
\$1,001 to \$50,000	\$15 for the first \$1,000 plus \$5.00 for each additional thousand or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$260 for the first \$50,000 plus \$4.00 for each additional thousand or fraction thereof, to and including \$100,000.
\$100,001 to \$500,000	\$460 for the first \$100,000 plus \$3.00 for each additional thousand or fraction thereof, to and including \$500,000.
\$500,001 and up	\$1,660 for the first \$500,000 plus \$2.00 for each additional thousand or fraction thereof.

**Moving fee**—For the moving of any building or structure, the fee shall be \$100.

**Demolition fee**—For the demolition of any building or structures, the fee shall be:

0 – 100,000 cu. ft.	\$50.00
100,000 cu ft. and over	\$0.50/1,000 cu ft.

**Penalties**—Where work for which a permit is required by this code is started or proceeded prior to obtaining said permit, the fees herein specified shall be doubled, but the payment of such double fee shall not relieve any persons from fully complying with the requirements of this code in the execution of the work nor from any other penalties prescribed herein.

#### ELECTRICAL PERMIT FEES

CIRCUITS				
	to 20	20–50	over 50	
	Residence	Sm. Bus.	Med. Bus.	Lrg. Bus.
New construction	\$30	\$25	\$50	\$100
Building addition	15	15	30	60
Upgrade	15	15	30	60
Change entrance service	10	10	10	10
Motors and generators	10	10	10	10
Miscellaneous (signs, mot. pic.)	10	10	10	10
Temporary loop	10	10	10	10
Trailer connections	15	15	15	15
Meter inspections (homeowner)	5	5	5	5

#### PLUMBING PERMIT FEES

Residential Plumbing Permit:	
1 bath	\$30
1 ½ bath	35
2 bath	35
3 bath	60
4 bath	75
House trailer	75
Commercial and Industrial building Plant Plumbing Permit:	
1 to 5 urinals or commodes	\$125
6 to 10 urinals or commodes	200
11 to 20 urinals or commodes	300
21 or over	400

Replace old sewer lines per each inspection— \$10

**Inspection for mobile homes hook-up— \$10**

This is for both gas and water/sewer

**All commercial and industrial sewer taps— \$50 each**

## Example 2. City of 11,000 population

### BUILDING PERMIT FEES:

**Residential Buildings:**

**New Homes**—Ten cents (\$.10) per square foot for all area under roof, including garage, porches, etc.

**Storage and Outside Buildings**—Fifteen Dollars (\$15.00) minimum plus five cents (\$.05) for each square foot over one hundred forty (140) square feet.

**Mobile Homes**—Twenty-Five Dollars (\$25.00).

**Addition to Residences**—Ten cents (\$.10) per square foot, with a minimum fee of Thirty Dollars (\$30.00).

<b>Commercial Buildings</b> (Based on total construction costs)	
\$0 to \$100	\$10
101 to 1,000	30
1,001 to 2,000	40
2,001 to 3,000	50
3,001 to 5,000	70
5,001 to 10,000	140
10,001 to 15,000	180
15,001 to 20,000	200
20,001 to 30,000	240
30,001 to 40,000	280
40,001 to 50,000	310
50,001 to 75,000	350
75,001 to 100,000	400
100,001 to 150,000	450
150,001 to 200,000	500

\$500 for the first \$200,000 plus \$1.00 for each additional thousand or fraction thereof.

REINSPECTION FEE IS \$10

### ELECTRICAL PERMIT FEES: RESIDENTIAL AND SMALL COMMERCIAL

Active Circuits	Multiplier
1-2	\$4.50
3-6	\$3.40
7-15	\$2.25
16 & over	\$1.80

**Large Commercial and Industrial**

Standard Utility Supply Voltage Ratings

0-480V (inclusive)

Ampere Rating of Service Entrance Equipment

400-599	\$.25 per AMP
600 and above	\$.16 per Amp

- a. For installation of a meter loop where no other wiring is involved, \$7.50 per loop.
  - b. Minimum inspection fee: \$12 including meter loop.
  - c. For switches added to existing circuits and for fixtures added: 1-10...\$3.00 All over 10...\$.10 each
- Central air conditioning units when installed by other than the prime electrical contractor - \$6.00 each.

### **ELECTRIC SIGNS**

- a. Incandescent illumination, any size—\$6.00
- b. Luminous gas tube or electric discharge lighting, one transformer or ballast—\$6.00
- c. Each additional transformer or ballast—\$1.00.

### **PLUMBING PERMIT FEES**

Street/alley outs to be made by the Water/Sewer Dept.	\$60
Sprinkler system (miscellaneous permit)	\$25
Grease trap	\$10
Plumbing rough-in inspection	\$10
Each plumbing fixture and waste discharge service	\$3.00 each
New or reconstructed sewer connection	\$10
Each septic tank	\$25
Gas inspection	\$12
Re-inspection	\$7.50
Water heater—new construction	\$4.00
Replacement	\$5.00
Swimming pools	\$5.00

## Example 3. City of 25,000 population

### BUILDING PERMIT FEES

#### (A) PERMIT FEES

SCHEDULE	
Total Valuation	Fee
\$500 and less	No fee, unless inspection required, in which case a \$5.00 fee for each inspection shall be charged.
\$501 to \$2,000	\$5.00 per thousand or fraction thereof.
\$2,001 to \$15,000	\$18 for the first \$2,000 plus \$4.00 for each additional thousand or fraction thereof, to and including \$15,000.
\$15,001 to \$50,000	\$65 for the first \$15,000 plus \$3.50 for each additional thousand or fraction thereof, to and including \$50,000.
\$50,001 to \$100,000	\$171.50 for the first \$50,000 plus \$2.00 for each additional thousand or fraction thereof, to and including \$100,000.
\$100,001 to \$500,000	\$236.50 for the first \$100,000 plus \$1.25 for each additional thousand or fraction thereof, to and including \$500,000.
\$500,001 and up	\$736.50 for the first \$500,000 plus .75 cents for each additional thousand or fraction thereof.

**(b) Moving and building or structures**—For the moving of any building or structure, the fee shall be fifty dollars (\$50) (per section).

**(c) Demolition of building or structures**—For the demolition of any buildings or structure, the fee shall be twenty-five dollars (\$25).

**(d) fees for work started before permit obtained**—Where work for which a permit is required is started or proceeded with prior to obtaining said permit, the fees herein specified shall be doubled.

**(e) Plan-checking fees**—When the valuation of the proposed construction exceeds one thousand dollars (\$1,000) and a plan is required, a plan-checking fee shall be paid to the inspection department at the time of submitting plans and specifications for checking. Said plan-checking fee shall be equal to one-half (1/2) of the building permit fee.

### ELECTRICAL PERMIT FEE SCHEDULE

Schedule	Fee
Electric service*	\$10.00
Electric openings, each	0.30
Electric hood	2.00
Electric stove	2.00
Electric oven	2.00
Electric disposal	2.00
Electric washer	2.00
Electric air conditioner	2.00
Electric 220 V. plugs, each	2.00
Electric water heater	2.00
Dishwasher	2.00

Schedule	Fee
Garage door opener	2.00
Service panels (commercial)	4.00
Electric blowers	2.00
Trash compactors	2.00
Electric dryer	2.00
Minimum charge for any electric permit	20.00
Re-inspection fee (to be assessed each time the inspector is requested to inspect prior to completion of the system and readiness for inspection)	25.00

\*Each service entrance shall constitute a separate installation.

## PLUMBING PERMIT FEES SCHEDULE

Schedule	Fee
Closets	\$3.00
Sinks	3.00
Lavatories	3.00
Showers	3.00
Bathtubs	3.00
Sewer	3.00
Washing machine	3.00
Floor drains	3.00
Dishwasher	3.00
Disposal	3.00
Urinal	3.00
Water heater	3.00
Gas opening, each	5.00
Drinking fountains	2.00
Mileage, per mile (minimum \$5.00)	2.00
Minimum charge for any plumbing permit	20.00
Re-inspection fee (to be assessed each time the inspector is requested to inspect prior to completion of the system and readiness for inspection)	25.00

## Example 4. City of 60,000 population

### BUILDING PERMIT FEES

#### NEW CONSTRUCTION

	Rate Per Square Foot
Type	Gross Area
Single Family Residence and Duplex Units (including carports, garages and basements)	\$.03
Multi-unit Apartment Buildings (including Carports, garages and basements)	.04
Commercial and Institutional Buildings	.04
Covered Walkways, Roofed Patios, Canopies and Sheds	.02
Churches and Schools	no charge
Swimming Pools	\$100.00

#### ADDITIONS AND REPAIRS TO EXISTING CONSTRUCTION

Cost of Additional Repairs	Residential	Commercial and Industrial
\$50 or less	no charge	no charge
Over \$50 to and including \$1,000	\$22.50	\$37.50
Each additional \$1,000 or fraction thereof	\$ 6.00	\$ 6.00

#### DEMOLITION OF BUILDINGS AND STRUCTURES/MOVING STRUCTURES

	Rate Per Square Foot
Small Storage Building, Garage or Shed	\$5.00
Residential, Commercial and Industrial Buildings	\$30.00 per 1,000 sq. ft. and \$1.00 per 100 sq. ft. over 1,000
Moving Structure Off Lot	\$100.00
On Same Lot	\$50.00

#### MISCELLANEOUS INSTALLATIONS

Underground Tank—New or replacement	\$50.00
Fuel Pump—New or replacement	\$40.00
Elevator—Passenger or freight	\$15.00
Fences and Retaining Walls: Residential	\$15.00
Fences and Retaining Walls: Commercial	\$25.00



**OTHER WORK**

Buildings, structures, alterations and repairs for residential, commercial or industrial not specifically covered by the above schedule of fees shall be charged at the following rates based on total construction costs:

- (a) \$1,000 or less \$5.00
- (b) For a valuation over \$1,000 up to and including \$15,000, the fee shall be \$3.00 per thousand or fraction thereof. (c) For valuation over \$15,000 up to and including \$100,000, the fee shall be \$45 for the first \$15,000 plus \$2.00 for each additional thousand or fraction thereof.
- (d) For a valuation over \$100,000 up to and including \$500,000, the fee shall be \$275 for the first \$100,000 plus \$1.75 for each additional thousand or fraction thereof.
- (e) For a valuation over \$500,000 up to and including \$1,000,000, the fee shall be \$975 for the first \$500,000 plus \$1.25 for each additional thousand or fraction thereof.
- (f) For a valuation over \$1,000,000, the fee shall be \$815 for the first million plus .15 cents for each additional thousand or fraction thereof.

**MEASUREMENT OF AREA**

The gross area under roof, canopy or cover shall be the area charged for on square-foot rate and shall be measured to the outside dimensions of walls or supports. Total area to be shown on all building plans submitted. Example: A twenty (20) by fifty (50) feet building under roof measured out to out of walls shall contain one thousand (1,000) square feet. A two (2) story building of the same dimensions shall contain two thousand (2,000) square feet.

**ELECTRICAL PERMIT FEES**

**A MINIMUM OF FIVE DOLLARS (\$5.00) SHALL BE REQUIRED FOR EACH PERMIT:**

Openings/Outlets	Fee
1 to 10	\$5.50
11 to 20	10.00
21 to 40	17.50
41 to 60	22.50
61 to 80	26.50
81 to 100	28.50
101 to 200	46.00
201 to 300	58.00
301 to 400	66.50
Over 400 outlets	add \$4.00 for each 25 or fraction thereof.

**METER LOOPS**

First Loop	\$12.00
Each additional	\$6.00

**MOTOR AND GENERATOR WIRING**

Up to 1 H.P.	\$4.00
2 to 4 H.P.	7.00
5 to 10 H.P.	10.50
11 to 15 H.P.	13.50
16 to 20 H.P.	16.50
21 and over H.P.	20.00

MISCELLANEOUS

Rough, each trip	\$ 3.00
Finish, each trip	3.00
Slab, each trip	3.00
Old job	5.00
Re-inspection fee	10.00
Outside electric signs	15.00
Electric window signs	15.00
Neon borders, window and outside	15.00
Signboards	5.50
Rectifiers	13.50
Motion picture machine	12.00
Electric stoves, ranges, dryers or hot water heaters	12.00
X-ray machines	12.00
Overhaul electric wiring	5.00
Vent-hood	\$4.00
Dishwashers	4.00
Disposals/Ceiling fans	4.00
Trash compactors	2.50
Construction meter	15.00
Temporary power to building	10.00
<b>Electric central heat</b>	
1 to 15 K.W.	5.50
16 to 25 K.W.	9.50
<b>Load centers</b>	
Up to 60 amps	8.50
Up to 100 amps	10.00
Up to 150 amps	15.00
Up to 200 amps	20.00
Over 200 amps, each 100 amps	3.00
Exhaust fan	2.50
Mobile home hookups	\$10.00 Special circuits for plug-in equipment, such as Window air conditioners
20 to 30 amps	5.50
40 to 60 amps	8.50

## PLUMBING PERMIT FEES

### NEW CONSTRUCTION INSIDE CITY

Inspection fees for all new construction inside the city limits shall be charged at the rate of five cents (.05) per square foot (gross area under roof).

### REPAIR/REMODELING INSIDE CITY

All repair/remodeling inspection fees inside the city limits shall be charged by the fixture as follows:

Inspection	\$6.00
Re-inspection	10.00
Water closets	4.00
Bathtubs	4.00
Lavatory (wash basin)	4.00
Sink (kitchen, bar, slop, tray, etc.)	4.00
Washer connections	4.00
Drains (floor, roof, refrigeration, etc.)	4.00
Drinking fountains	4.00
Showers	4.00
Urinals	4.00
Dishwasher	4.00
Disposal	4.00
Water heater	5.00
Floor or wall furnace	5.00
Unit heaters	5.00
Vent hall furnace	5.00
Central heating furnace	13.00
Direct-fired heater	13.00
Boiler	13.00
Cooling tower	4.00
Sill cocks	4.00
Hose racks	4.00

Stand pipes	4.00
Fire pumps	4.00
Sand or grease traps	4.00
Sprinkler system (lawn or fire)	25.00
Swimming pools/Hot tubs	12.00
Water service	25.00
Water house piping	12.00
Gas service	15.00
Gas house piping	15.00 ea. (\$3.00 ea. Additional)
Extra gas outlets	1.50
Slab inspection	6.00
Rough inspection	6.00
Final inspection	6.00
Commercial dryer	13.00
Commercial range	13.00
Domestic dryer	13.00
Domestic range	13.00
Conventional burner	13.00
Inspections (gas)	15.00
Re-inspections (gas)	25.00
Investigative inspections	30.00

## F. OCCUPATIONAL TAX

Ark. Code Ann. 26-77-102 authorizes cities to impose businesses taxes and licenses. However, subsection (b) of that law states: “[n]o person, firm, individual, or corporation shall pay a license fee or tax mentioned in this chapter in more than one (1) city in this state unless such person, firm, individual, or corporation maintains a place of business in more than one (1) city.”

It is also important to point out that the courts have ruled that local government are prohibited from charging transient merchants a licensing fee or business tax, on the basis of the constitutional protections for interstate commerce.

### Example 1: Merchants and Traders (Cities of 5,000 Population)

Example 1: Merchants and Traders (Cities of 5,000 Population)			Example 1: Merchants and Traders (Cities of 5,000 Population)		
1.	Where stock averages less than \$500.00	\$25.00	5.	Power and Light companies	Special Contract
1a.	Where stock averages \$501.00 to \$1,000.00	30.00	6.	Butane, propane, or other artificial gas fuel dealers	100.00
	\$1,001.00 to \$2,000.00	40.00	7.	Cotton gins	80.00
	2,001.00 to \$4,000.00	50.00	8.	Doctors	100.00
	4,001.00 to \$6,000.00	60.00	8a.	Dentists	75.00
	6,001.00 to \$8,000.00	70.00	9.	Osteopaths and Chiropractors	100.00
	8,001.00 to \$10,000.00	80.00	10.	Optometrists	75.00
	10,001.00 to \$12,000.00	90.00	11.	Livestock dealers and traders	25.00
	12,001.00 to \$14,000.00	100.00	12.	Barber Shops—per chair	20.00
	14,001.00 to \$16,000.00	110.00	13.	Banks—See paragraph one hereof	400.00
	16,001.00 to \$18,000.00	120.00	14.	Loan Companies	100.00
	18,001.00 to \$20,000.00	130.00	15.	Drays and contract hauling—per truck	20.00
	20,001.00 to \$24,000.00	140.00	15a.	Dragline contractor	50.00
	24,001.00 to \$28,000.00	150.00	16.	Cabinet shops	25.00
	28,001.00 to \$32,000.00	160.00	17.	Furniture (tax based on paragraph one hereof)	
	32,001.00 to \$36,000.00	170.00	18.	Garages, body repair shops and automobile repair shops	50.00
	36,001.00 to \$40,000.00	180.00	19.	Insurance agencies, each solicitor	50.00
	40,001.00 to \$45,000.00	190.00	20.	Dealers in automotive parts and supplies (tax based on paragraph one hereof)	
	45,001.00 to \$50,000.00	200.00	21.	Dry cleaners/or laundries	50.00
	50,001.00 to \$60,000.00	210.00	22.	Ice companies	15.00
	60,001.00 to \$70,000.00	220.00	23.	Gasoline service station—first pump	20.00
	70,001.00 to \$80,000.00	230.00		Next 3 pumps each	10.00
	80,001.00 to \$90,000.00	240.00		Each additional pump	5.00
	90,001.00 to \$100,000.00	250.00	24.	Pool Hall and recreational parlors	100.00
	100,001.00 to \$125,000.00	275.00	25.	Bottling companies	50.00
	125,001.00 to \$150,000.00	300.00	26.	Farm implement dealers (tax based on paragraph one hereof)	but not less than 150.00
	150,001.00 to \$175,000.00	350.00	27.	Retail beer dealers, whether or not in connection with any other business	50.00
	175,001.00 to \$200,000.00	400.00	28.	Cold storage or freezing units	50.00
	\$200,001.00 and up	500.00	29.	Beauty shop—first operator	20.00
2.	Attorneys: Member of a firm	75.00		Each additional operator	10.00
3.	Automobile Dealers, new (Any person, firm or corporation purchasing a master dealer’s license tag from the State of Arkansas shall be considered a dealer for the purpose of this ordinance)	200.00	30.	Photographers	25.00
3a.	Automobile Dealer, used	100.00			
4.	Bulk oil and gasoline storage and sales plants	100.00			

Example 1: Merchants and Traders (Cities of 5,000 Population)		
31.	Theaters	100.00
32.	Cobblers and shoe repair shops	25.00
33.	Floral and gift shops (tax based on paragraph one hereof)	
34.	Liquor stores	200.00
35.	Blacksmith shop and welding shops	50.00
36.	Coal and fuel dealers	25.00
37.	Hardware stores (tax based on paragraph one hereof)	
38.	Lumber yards and builders supplies (tax based on paragraph one hereof)	
39.	Jewelry stores	50.00
40.	Hamburger stands	25.00
41.	Popcorn and peanut stands	25.00
42.	Permanent candy stands	25.00
43.	Restaurants and cafes—1 to 25 persons	25.00
	Over 25	50.00
44.	Funeral homes	100.00
		100.00
45.	(intentionally left blank)	---
46.	Concession shows (per concession, per day)	20.00
47.	Telephone exchanges—per contract	
48.	Printers: Newspapers, job printing and binding	100.00
49.	Taxicabs per car	50.00
50.	Each additional car	25.00
51.	Motels, hotels and tourists courts—\$3.00 per room	
52.	Owners, operators or lessors of coin-operated machines and vending machines and amusement games as per following schedule:	
	Coin-operated penny weighing scale	1.00 per MCH
	Coin-operated penny gum vendor	1.00 per MCH
	Coin-operated U.S. Stamp vendor	1.00 per MCH
	Coin-operated penny peanut vendor	1.00 per MCH
	Coin-operated music vending phonograph	5.00 per MCH
	Coin-operated amusement machine	5.00 per MCH
	All other coin-operated vendors for .05 cents or over	5.00 per MCH

Example 1: Merchants and Traders (Cities of 5,000 Population)		
	All other coin-operated devices for .05 cents or over	5.00 per MCH
	All other coin-operated vendors for less than .05 cents	2.50 per MCH
	All other coin-operated devices for less than .05 cents	2.50 per MCH
	All other coin-operated machines with over three slots, for each	
	Additional slot	5.00 per MCH
	All punch boards	1.00 per MCH
53.	Cigarette and cigar-vending machines (tax set by state)	100.00
54.	Building contractors—license	50.00
55.	Building sub-contractors	35.00
56.	Plumbers (Master)—license	50.00
57.	Plumbers (Journeymen)—license	35.00
58.	Electrical contractors—license	50.00
59.	Electricians (Master)—license	40.00
60.	Electricians (Journeymen)—license	35.00
61.	Office equipment dealers	50.00
62.	Commission merchants	50.00
63.	Ready-mix concrete dealers	100.00
64.	Realtor companies	50.00
65.	Collecting agencies	50.00
66.	Rabbit and fowl sales	20.00
67.	Grain elevators	100.00
68.	Solicitors for magazines and books (each solicitor)	15.00
69.	Factories and industries (1 to 10 employees)	50.00
70.	Public accountants	50.00
71.	Aerial sprays and applicators	50.00
72.	Fish and oyster, wholesale or retail, where exclusive	50.00
73.	Curing and preserving plants	50.00
74.	Bait shop and sporting goods	50.00
75.	Skating rinks (for period of 7 days)	25.00
76.	Veterinarians	100.00
77.	All trades and businesses not provided for herein	25.00
78.	Washateria and Laundromats	35.00
79.	Implement companies	240.00
80.	Wholesale beer distributors	180.00
81.	T.V. service, sales and repairmen	75.00

## Example 2: City of 10,000 Population

### SCHEDULE I

<b>A</b>		
1.	Abstractors—This subsection shall apply to all persons who conduct a business of compiling and making abstracts of titles to lands for a valuable consideration and title insurance companies.	\$100.00
2.	Accountants (Auditor)	100.00
3.	Advertising Agency—Persons carrying on an advertising and/or bill-posting business	50.00
4.	Air Conditioning and Heating	100.00
	a. Heating, contractors only	60.00
	b. Service only	40.00
5.	Alcoholic Beverages	(See Chapter 4.48)
6.	Amusement Parks	75.00
7.	Asphalt Plants	100.00
8.	Architects (Each)	150.00
9.	Attorneys (Each, Not Firm)	150.00
10.	Auctioneers (Each)	100.00
11.	Auto Body and Paint Shop/Repair Garages	100.00
12.	Automatic Car Wash	60.00
13.	Apartments – Complex (See Leasing Agent)	
14.	Appraisers (Each)	100.00
<b>B</b>		
15.	Bakery and Pastry Shop	50.00
16.	Barber/Beauty Shops	50.00
	Each additional chair	7.50
17.	Billiard/Pool Hall	75.00
18.	Bowling Alley	150.00
	Food Service (not vending)	50.00
19.	Bondsman	100.00
20.	Brokers	
	a. Lumber	50.00
	b. Stock	100.00
21.	Bulk Gas and Oil (Wholesale)	100.00
22.	Bus Lines	
	Engaged in interstate transportation	50.00
23.	Butane and/or Propane Distributors	100.00

<b>C</b>		
24.	Certified Public Accountant (C.P.A.)	150.00
25.	Carpet Cleaning, Etc.	25.00
26.	Car Wash	35.00
27.	Catering—Food Service	30.00
28.	Catalog Store	200.00
29.	Catalog Retail	250.00
30.	Chimney Sweep	25.00
31.	Chiropodists	150.00
32.	Chiropractors	150.00
33.	Civil Engineer (Each)	100.00
34.	Cleaners and Pressers	50.00
35.	Cold Drinks, Ice Cream and Candy	35.00
36.	Collection Agencies	50.00
37.	Concrete Ready-Mix	250.00
38.	Contractors	
	a. General Building	100.00
	b. Steam Heat	35.00
	c. Paper Hanger, Painter, Etc.	35.00
	d. Cabinet Maker	35.00
	e. Dry Wall	35.00
	f. Plumbers	35.00
	g. Carpentry	35.00
	h. Handyman	35.00
	i. Plumbing	100.00
	j. Electrical	100.00
39.	Co-Op Purchasing Company	100.00
40.	Credit Bureau	50.00
<b>D</b>		
41.	Dancing Studio	50.00
42.	Dealers	
	a. Farm Machinery	200.00
	b. Auto—New and Truck	200.00
	c. Auto—Used and/or other	100.00
	d. Boats and Motors	200.00
	e. Motorcycles	100.00
43.	Delicatessens	35.00
44.	Dentists	150.00
45.	Developers	100.00
46.	Doctors and Surgeons (Each)	150.00

<b>E</b>		
47.	Egg and Poultry Dealer	50.00
48.	Electrical Contractors	100.00
49.	Electronics Engineers	100.00
50.	Electrician	100.00
51.	Employment Services	30.00
52.	Equipment Rental and Lease	100.00
53.	Exercise Centers	30.00
54.	Exterminating—Termite	100.00
<b>F</b>		
55.	Factories (Manufacturing)	250.00
56.	Financial Institutions:	
	Total Resources—Deposits	
	0-15,000,000	250.00
	15,000,001-25,000,000	500.00
	25,000,001-50,000,000	750.00
	50,000,001 and over	1,000.00
57.	Florists (Retail)	75.00
58.	Fortune Tellers	250.00
59.	Fruit and Vegetable Stands	50.00
60.	Funeral Homes	150.00
61.	Furniture Refinishing and Upholstery	50.00
<b>G</b>		
62.	Garage Sales (See Chapter 4.52)	
63.	Gas Filling Stations (One Location)	
	a. First Pump	50.00
	b. Each additional pump	7.50
	c. Selling other merchandise (See Inventory)	
64.	Glass Installation	100.00
65.	Golf Courses (Miniature Golf)	30.00
66.	Gravel Crushing and Screening (Each Truck)	25.00
<b>I</b>		
67.	Ice Company	75.00
68.	Ice Cream—Retail	40.00
69.	Ice Distributors	50.00
70.	Interior Decorator Shop	50.00
71.	Interior Decorator/Consultant (Each)	50.00
72.	Iron and Junk Dealer (Retail)	100.00
73.	Itinerary Business (Each Day)	25.00



<b>J, K</b>		
74.	Janitor Service (Buildings/Homes/ Window Cleaners)	50.00
75.	Junk and Secondhand	50.00 K
76.	Kennels (Pet Boarding/Grooming)	50.00
<b>L</b>		
77.	Landscape/Architectural Contractors (Tree Surgeons)	100.00
78.	Lauderers (Industrial)	75.00
79.	Laundry (Coin Operated)	35.00
80.	Laundry Routes (Residential and Commercial)	75.00
81.	Laundry With Dry Cleaning	50.00
82.	Leasing Or Rental Agents:	
	a. 0-3	-0-
	b. Residential	2.50 per unit
	c. Commercial	
	Unit	Rate
	1-5	25.00
	6-Up	50.00 each d. Sub-leasing
	1-3	12.50 each
	4-Up	25.00 each
83.	Locksmith	45.00
84.	Loan Agent	100.00
85.	Loan Company	
<b>M</b>		
86.	Machine Shop	50.00
87.	Manufacturing Companies:	
	Employees	<b>Rate</b>
	1-3	50.00
	10-10	100.00
	15-15	150.00
	20-20	200.00
	30-30	400.00
	40-40	600.00
	50-50	800.00
	60-60	1,000.00
	70-70	1,200.00
	71-Up	1,400.00
88.	Marble Dealer (Markers/Stonecutters)	50.00
89.	Medical Consultants (Each)	100.00
90.	Milk Distributors:	
	a. Just Warehouse	35.00
	b. Each Truck	25.00

91.	Miscellaneous Sporting Facilities	100.00
92.	Mobile Homes, Trailers, R.V. Dealers	150.00
	a. Equipment/parts	50.00
	b. Parks	50.00 + 2.50 per space
93.	Motels	50.00 + 3.50 per unit
	(Restaurants and liquor services associated with motels will be taxed under appropriate activity of this schedule of chapter.)	
94.	Motion Picture Theaters	100.00
95.	Motor Freight Line – Warehouse	250.00
<b>N</b>		
96.	Naprapath	150.00
97.	Newspaper	200.00
98.	Nursing Homes	400.00
99.	Nurseries (Flowers and Garden)	100.00
100.	Nurseries (Children)	
	a. 1-5	15.00
	b. 6-15	20.00
	c. 15 or more	30.00
101.	Nursing and Home Health Care Services	35.00
<b>O</b>		
102.	Oculist	150.00
103.	Optician	150.00
104.	Optometrist	150.00
105.	Osteopath	150.00
106.	Orthodontist	150.00
<b>P</b>		
107.	Pawn Shop	100.00
108.	Pet Shops	35.00
109.	Photography Studios	35.00
110.	Plumbing Contractors	100.00
111.	Poultry Dealers	75.00
112.	Printing Company	50.00
113.	Private Investigators	30.00

<b>R</b>		
114.	Radio Station	200.00
115.	Real Estate Agency	100.00
	Principal Broker/Associate Broker/ Salesperson—Each	35.00
116.	Recreational Clubs—Health/Pool/Spa Centers	150.00
117.	Recreational Hall	50.00
118.	Repair Shops (Not Cars)	35.00
119.	Repair Shops (Watches and Clocks)	50.00
120.	Restaurants and Cafes	
	occupancy load:	
	a. 0-75	75.00
	b. 76-150	125.00
	c. 151-Up	175.00
	d. Carry-Out Service Only	75.00
	e. Carry-Out Service, Drive-Ins	75.00
121.	Retail Stores (Miscellaneous and Wholesale)	Inventory (Schedule II)
<b>S</b>		
122.	Sales and Service, Etc. Miscellaneous	50.00
123.	Shoe Repair	30.00
124.	Sign Painters/Installer and Manufac- turers	50.00
125.	Skating Rink	75.00
126.	Stockbroker	100.00
127.	Surveyors	150.00
<b>T</b>		
128.	Tailoring	50.00
129.	Tanning Salons	30.00
130.	Tin and Sheet Metal Shops	100.00
131.	Tire Recapping Service	30.00
132.	Travel Agencies	30.00
<b>U</b>		
133.	Upholstery Shops	50.00
<b>V</b>		
134.	Veterinarian	150.00
135.	Video Stores (Rental Only)	30.00
<b>W</b>		
136.	Warehouse – Public Units (Each)	.50
137.	Warehouse – Storing and Shipping	200.00
		25.00 + each truck
138.	Welding and Supplies	75.00

## ALL RETAIL STORES SCHEDULE II

Inventory	Rate
\$0 to \$5,000	\$30.00
10,001 to 25,000	130.00
25,001 to 50,000	155.00
50,001 to 100,000	180.00
100,001 to 200,000	205.00
200,001 to 250,000	230.00
250,001 to 300,000	330.00
300,001 to 400,000	430.00
400,001 to 500,000	530.00
500,001 to 600,000	630.00
600,001 to 700,000	730.00
700,001 to 800,000	830.00
800,001 to 900,000	930.00
900,001 to 1,000,000	1,030.00
1,000,001 to 1,500,000	1,280.00
1,500,001 to 2,000,000	1,530.00
2,000,001 and up	1,780.00

### Example 3: City of 20,000 Population

The following license taxes are due and payable in advance on the first day of January of each year except as otherwise provided by this ordinance:

Accountants	\$50.00
Advertising	50.00
Air Conditioning and Heating, sale and service	50.00
Aluminum Products (patio, carport covers)	50.00
Antiques	50.00
Apartment House (4 or more in complex)	50.00
additional apt.	1.00
Architect	75.00
Attorney	75.00
Auction House	75.00
Auctioneer, local	75.00
Auto Repair Shop, up to 5 employees	75.00
Auto Repair with Service Station, 1 mechanic	75.00
Auto Dealers, used	75.00
Auto Dealers, new or combination used	250.00
Automatic Sprinkler, contractor/dealers	50.00
Automobile and Truck Tire sales and services	50.00
Automobile and Truck Repair, up to 10 employees	50.00
Bakeries, up to 10 employees	50.00
each additional employee	5.00
Banks, Savings and Loan, or Lenders	250.00
Barber or Beauty Shops	20.00
each employee	5.00
Bookkeepers	50.00
Books and/or Stationery, retail	50.00
Bowling Center	100.00
Cabinetmaker or Carpenters	50.00
Cable TV Company	250.00
Cafeterias, Restaurants, Cafes, Lunch Stands, for 20 seats	35.00
plus .50 for each chair over 20 chairs	.50
Car Wash, up to 4 bays	5.00
additional bays, each	50.00
automatic car wash	50.00
Carpet Sales	50.00
Ceramic Shop, manufacture and sale	50.00
Chemical Supplies	50.00
Child Care Center	50.00
Chiropractor	75.00

Circus, Street Parade, per day	50.00
Cleaning, Carpets, Rugs, Mattresses, Buildings, Houses	50.00
Clothing or Shoe Store, up to 5 employees	50.00
Clubs, private	100.00
Collection Agency	50.00
Computer sales and services	50.00
Contractors, Roofers, Builders, Painters, Bricklayers	50.00
Corp. Office, first 10 employees	50.00
additional employees	10.00
Cycle Sales	50.00
Cycle Repairs	40.00
Dancing Instructor	30.00
Dental Lab	50.00
Dentist	75.00
Department Stores, Discount, Variety, up to 10 employees	50.00
additional employees	5.00
Draftsmen and/or Designers	50.00
Dressmakers or Alteration Shop	40.00
Drive-in Movies	150.00
Dry Cleaning/Pressing	50.00
Electrical Contractors	50.00
Engineers	50.00
Exterminators, Pest Control	50.00
Fence Companies	50.00
Flea Market Operators, up to 5 spaces	50.00
additional spaces	5.00
Florist	50.00
Food Mart with Gas Station	30.00
Funeral Home/Directors or Undertakers	100.00
Furniture and/or Appliance Dealers, new or used	50.00
Furniture Repair/Upholstering	50.00
Gift Shops, Art and Crafts, etc.	50.00
Golf Course, Private Club 9 holes	50.00
18 holes	100.00
Grocery Stores, per checkout stand	50.00
Gun Dealers	50.00
Hardware Store, per checkout stand	50.00

Hobby Shops	50.00
Hospital	500.00
Hotel, Motel, minimum	50.00
or per unit	2.00
Ice Cream Parlor	50.00
Interior Decorator	50.00
Janitorial Services	50.00
Jewelry, sales and repair	75.00
Kindergarten, Boarding, Nursery School	75.00
Landscaping	50.00
Laundry Mat or Washateria	50.00
Lawnmower, sales and service	50.00
Locksmith, any kind	50.00
Machine Shop	50.00
Mattress manufacturer/dealer	50.00
Meat Market, retail	50.00
Medical Doctor	75.00
Miscellaneous Business (not otherwise provided)	50.00
Mobile Home Sales	150.00
Mobile Home Park	60.00
more than 25, each	5.00
Newspaper Publishers, Printers, first 10 employees	50.00
each additional employee	5.00
Nursery (shrubbery)	50.00
Nursing Homes, Retirement, per bed	2.00
Optometrist	75.00
Paint Supply Store	50.00
Parts Store, retail	50.00
Pawnbrokers	50.00
Pet Care, Grooming, Breeding, Boarding	50.00
Pharmacy	75.00
Photographers and/or Developers	50.00
Plumbing Contractors	50.00
Principal Real Estate Broker	100.00
each additional agent	5.00
Publishers	50.00
Recreation/Game Room	50.00
Recreation Vehicle, Motor Homes, new/used	100.00

Rental, Recreation, Auto, Truck, Trailer	50.00
Salesperson, transient (each day)	0.00
Salons, Health Spa, Massage, Bath, Tanning	50.00
Satellite Sales and Service	50.00
Schools, Private, Vocational (excluding non-profit)	100.00
Seasonal or Temporary Sales, per 30 days	30.00
Service Station, only	50.00
Service Station with Auto Repair, 1 mechanic	75.00
Sign Shops, Painting, Making	50.00
Skating Rinks	75.00
Sporting Goods and Equipment, Bowling, Boat, etc.	50.00
Sprinkler Systems	50.00
Stables, riding	50.00
Swimming Pool, sale and service	50.00
Taxi, per vehicle	25.00
Teachers, Instructors	30.00
Telephone, sale, first employees	50.00
over 10 employees, each	5.00
Television, Radio, Stereo, Sound Equipment, sale/service	50.00
Truck Rental with service station	75.00
Upholstery Shop	50.00
Used Clothing Store	40.00
Veterinarian	50.00
Video, rental or sales	50.00
Warehouse Storage, per 20,000 sq. ft.	50.00
Welding Shops	50.00
Wrecker Service	35.00

## G. CURRENT PUBLICATIONS

**International Code Council:** [shop.iccsafe.org/ecodes/codes-plus](http://shop.iccsafe.org/ecodes/codes-plus)

**Arkansas Fire Prevention Code (2012)**  
(Contains Fire Prevention, Building and Residential Codes.)

**National Electrical Code (2014)**

**Arkansas Plumbing Code (2006)**

**Arkansas Fuel Gas Code (2006)**

**International Property Maintenance Code**

**Arkansas Energy Code for New Building Construction (2014)**

**International Energy Conservation Code (2009)**

**American Society of Heating, Refrigerating, and Air-Conditioning Engineers  
ANSI/ASHRAE/IESNA Standard 90.1-2007 (2007)**

**LexisNexis**

**Arkansas Criminal Code and Traffic Code with CD ROM**

In addition, the statutes contained in these codes may be accessed at [www.lexisnexis.com/hottopics/arcodes/Default.asp](http://www.lexisnexis.com/hottopics/arcodes/Default.asp). Criminal laws are usually found in Title 5 of the ACA, while traffic laws are generally found in Title 27.





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Technical Code Adoption and Implementation Procedures  
for Arkansas Municipalities